

**MINUTES**  
**Regular Meeting**  
**Board of Trustees of the Center for Spiritual Living - Seattle**  
**April 30, 2014 6:30 PM**

**Present:** Cynthia Clay, Carrie Sjaarda, Rick Gage, Carmin Dalziel, Andrea Weatherhead, Kathianne Lewis, Karen Schiller, Sandy Tomlin, Frank Selden (by phone)

**Absent:** None

**Non-voting Attendees:** Chris Carter – Executive Director; Kathy Galvin RScP, Practitioner to the Board, Owen Richards – Architect for Unification Project, Rod Hammer – Member of Unification Project.

**Call to Order**

- Meeting called to order by Cynthia Clay at 6:39 pm.
- Kathy Galvin opened with prayer.

**Financial Report**

- Karen Schiller gave the financial report.

**Officer Elections**

- **Cynthia Clay nominated Carrie Sjaarda for Secretary. Carmin Dalziel seconded. Carrie Sjaarda accepted. Motion carried.**

**Minutes Approval**

- **Kathianne Lewis moved to approve the monthly Board of Trustee meeting minutes of February 26, 2014 and monthly Board of Trustee meeting minutes of March 26, 2014. Sandy Tomlin seconded the motion. Motion carried.**
- **Carmin Dalziel moved to approve special meeting minutes of the Board of Trustees of April 8, 2014. Sandy Tomlin seconded the motion. Motion carried.**

**Senior Management Report**

- Chris Carter gave the management report. In addition to what is written in the report, the Seattle Aquarium is being considered for the stewardship dinner, and Easter attendance was the same as 2013, however the online attendance doubled.

**Campus Unification Committee Report**

- Owen Richards, Architect at Owen Richards Concepts, presented new design concepts for campus beautification and unification. Phase I with enhancements, and Phase II were presented with detailed estimated project cost.
- Cost summary:
  - Phase I - \$793,958

- Phase I + Enhancements - \$1,121,365
- Available funds - \$671,000 (allocated) + \$351,000 (White Reed Estate). Will require ~\$200k in fundraising.
- **Sandy Tomlin moved to proceed with formal design proposal for Phase I + Enhancements. Motion seconded by Andrea Weatherhead. Motion carried.**

#### **Adjournment**

- Cynthia Clay adjourned meeting at 8:45 pm.

#### **Closing Prayer**

- Kathy Galvin gave the closing prayer.

Respectfully submitted by Carrie Sjaarda, Secretary.