

**MINUTES**  
**Regular Meeting**  
**Board of Trustees of the Center for Spiritual Living**  
**November 20, 2013 6:30 P.M.**

Present: Cynthia Clay, Carmin Dalziel, Carol Mastenbrook, Denise McDonald, Jeff Pettiross, Frank Selden

Absent: Kathianne Lewis, Andrea Weatherhead

Non-voting Attendees: John Brodrick, Operations Director; Karen Schiller; Sandy Tomlin

**Call to Order**

- Carol Mastenbrook called the meeting to order at 6:40 pm.
- Jeff Pettiross opened with prayer.

**Minutes Approval**

Approved the October 30, 2013 minutes with 4 approvals, 2 abstentions.

**Financial Report**

Denise McDonald gave the financial report. Overall, the seasonal trends are typical for our operation, as contributions rise coming into the fall and out of the summer. At the quarterly meeting with the bank this month, Denise McDonald advised the bank that we will use funds from the 2012 surplus to ensure our ratio at the end of the year. Carmin Dalziel expressed gratitude for the extended reports the finance team created.

**Senior Management Report**

John Brodrick gave the report, submitted by the senior management team. Thanks to new member Tony Shoffner, licensed arborist, for his donation of a review of church grounds.

**Bylaws Ad Hoc Committee Report**

The board discussed changes and comments brought by Carmin Dalziel and Frank Selden. Carmin also presented the idea that the committee might want to prepare two sets of changes: one more mechanical (naming, typographical errors, etc.) and one about policy.

**Nominations Committee Report**

Carmin Dalziel gave the committee report. Cindy Clay will replace Frank Selden on the committee, as it must be filled with two continuing board members.

**Executive Session**

The Board convened in Executive Session from 7:59 pm until 8:21 pm. Carol Mastenbrook resigned the role of President. Denise McDonald nominated Cynthia Clay to be President; Carmin Dalziel seconded. Approved unanimously. Cynthia nominated Frank Selden to be Vice President; Jeff Pettiross seconded. Approved unanimously.

**Adjournment**

Carol Mastenbrook adjourned the meeting at 8:21 pm.

**Closing Prayer**

Jeff Pettiross gave the closing prayer.

**Minister Housing Allowances**  
**January 1, 2014 to December 31, 2014**

Whereas ministers do not pay federal income taxes on the amount of their compensation that their employing church designates in advance as a housing allowance, to the extent that the allowance represents compensation for ministerial services, is used to pay housing expenses and does not exceed the fair rental value of the home; and

Whereas the ministers listed below are compensated by the Center for Spiritual Living exclusively for services as a minister; and

Whereas Center for Spiritual Living does not provide any minister with a parsonage; therefore, it is hereby

Resolved that of the ministers listed below shall be paid a housing allowance as approved by the Board of trustees; and it is further

Resolved, the housing allowances shall apply to the period of January 1, 2014 through December 31, 2014.

<b>Minister Name</b>
Rev. Debora Gay
Rev. John Halas
Rev. Kathianne Lewis
Rev. Barbara Novak
Rev. Sharon Ramey
Rev. Heather Venegas

***New Members for Board Approval***

	<b>Preferred Name</b>	<b>Last Name</b>	<b>Suffix</b>	<b>Join Date</b>	<b>City</b>	<b>State</b>
1	JAK	Aceveda		12/9/2013	Bellingham	WA
2	Fiona	Allen		12/9/2013	Everett	WA
3	Gary	Allen		12/9/2013	Everett	WA
4	Shelly	Appleton		12/9/2013	Shoreline	WA
5	Rhonda	Bell		12/9/2013	Seattle	WA
6	Jesse	Bond		12/9/2013	Seattle	WA
7	Cris	Carney		12/9/2013	Seattle	WA
8	Bridgette	Christiansen		12/9/2013	Kirkland	WA
9	Sonya	Cunningham		12/9/2013	Seattle	WA
10	Beverly	Daugherty		12/9/2013	Seattle	WA
11	Beth	Ernsberger		12/9/2013	Seattle	WA
12	David	Gester		12/9/2013	Bothell	WA
13	MaryPat	Heily		12/9/2013	Seattle	WA
14	Angela	Higham		12/9/2013	Bothell	WA
15	Morgan	Higham		12/9/2013	Bothell	WA
16	Ronnie	Hoglen	Jr.	12/9/2013	Seattle	WA
17	Andrew	Jackson		12/9/2013	Redmond	WA
18	Ilia	Jackson		12/9/2013	Redmond	WA
19	Michele	Mazzei		12/9/2013	Seattle	WA
20	Tiana	Pullman		12/9/2013	Seattle	WA
21	Rose	Schwab		12/9/2013	Bellevue	WA
22	Kathy	Smith		12/9/2013	Everett	WA
23	Sunday	Stanley		12/9/2013	Seattle	WA
24	Samantha	West		12/9/2013	Snohomish	WA
25	Silvia	Wilson		12/9/2013	Bellevue	WA
26	Jessica	Winninghoff		12/9/2013	Seattle	WA