

MINUTES
Regular Meeting
Board of Trustees of the Center for Spiritual Living
April 24, 2013 6:30 P.M.

Present: Cynthia Clay, Carmin Dalziel, Mark Edmiaston, Kathianne Lewis, Carol Mastenbrook, Frank Selden, Andrea Weatherhead
Absent: Anne Masterson, Jeff Pettiross
Non-voting Attendees: John Brodrick, Operations Director; Denise McDonald, Treasurer

Call to Order

- Carol Mastenbrook called the meeting to order at 6:30pm.
- Kathy Galvin opened with prayer.

Minutes Approval

- **Kathianne Lewis moved to approve the March 27, 2013 minutes. Carol Mastenbrook seconded. Motion carried.**

Financial Report

- Denise McDonald gave the financial report.

Senior Management Report

- Kathianne Lewis gave the management report.

Old Business

Committee reports:

- Committee: Finance Committee, reported by Denise McDonald
Summary: Financial results presents, budget concerns already addressed in the written management report provided to the board prior to the meeting. Mortgage amendment with US Bank still in process. Completion has been delayed by staff turnover at US Bank.
- Committee: By-laws Committee, reported by Frank Selden
Summary: The committee has not met. Members are reviewing our current by-laws. Frank Selden has contacted Centers for Spiritual Living home office and has received the 2 sample versions of by-laws that they make available to local Centers.
By-laws revisions must be presented to members for ratification at our annual meeting. The committee will present recommended changes at the August board meeting.
- Committee: Growth Task Force, reported by Carol Mastenbrook
Summary: Current focus on calendar of activities segmented based on population served and growth focus. Task force has not met for a few months due to staffing changes and other activities. Andrea Weatherhead would like to join the Growth Task Force

Other old business:

- Matter: New board orientation, reported by Carol Mastenbrook
Summary: Scheduled for 1 hour prior to May 29 BOT meeting.

New Business

- Matter: Approve new members, reported by written new member list from April new member class
Summary: Matter tabled until the next meeting because there were questions about the completeness of the list of new members.
- Matter: Roof Repairs, reported by John Brodrick
Summary: Continuing to investigate options. Have received several bids with a huge range in price.
- Matter: Emerging Issue – Stewardship Committee, reported by Frank Selden
Summary: There is a desire to create a Planned Giving (including a gift to the church in estate planning) program as a part of our overall Stewardship Plan. The Board of Trustees is interested in pursuing Planned Giving but does not want to establish an endowment (permanently restricted) fund as a part of that program.
- Matter: Emerging Issue – Volunteer Appreciation, reported by Mark Edmiaston
Summary: Mark Edmiaston reported that on 4/24/13 we are in the middle of national Volunteer Appreciation Week. He volunteered to work with staff to put together a Volunteer Appreciation activity for both services on Sunday 4/28/13 and asked Trustees to be present and available to participate in the Volunteer Appreciation activity.
- Matter: Emerging Issue – Kathianne Lewis's 25th Anniversary as Senior Minister, reported by Carol Mastenbrook
Summary: The BOT wants to organize some form(s) of celebration/recognition of Kathianne's 25th Anniversary. More discussion and planning next meeting. Kathianne Lewis would like to use the anniversary to raise money for campus expansion/remodel, etc.

Adjournment

Carol Mastenbrook adjourned the meeting at 8:25pm.

Closing Prayer

Kathy Galvin gave the closing prayer.

Visioning for Growth followed the formal BOT meeting, led by Kathianne Lewis.