

**Regular Meeting**  
**Board of Trustees of the Center for Spiritual Living**  
**March 28, 2012 6:00 P.M.**

Present: Diann Durbin, Rev. Kathianne Lewis, Anne Masterson, Frank Selden,  
Carol Mastenbrook, Jeff Pettiross  
Absent: Freddie Barrett, Kay Carleton, Cindy Clay,  
Non-voting John Brodrick, Operations Director; Heather LaneMcCants, Executive  
Attendees: Assistant; Denise McDonald RScP, Treasurer

Prior to the Call to Order, Board trustees wrote note cards to members for their CSL anniversaries.

**Call to Order**

Diann Durbin called the meeting to order at 6:10pm.

Anne Masterson opened with prayer.

**Board Officer Elections**

- Kathianne Lewis nominated Freddie Barrett as President. Anne Masterson seconded. Passed unanimously.
- Anne Masterson nominated Diann Durbin as Vice President. Jeff Pettiross seconded. Passed unanimously.
- Jeff Pettiross nominated Kay Carleton as Secretary. Carol Mastenbrook seconded. Passed unanimously.
- Kathianne Lewis moved to appoint Denise McDonald as Treasurer. Jeff Pettiross seconded. Passed unanimously.

**Minutes Approval**

Kathianne Lewis moved to approve the February 29, 2012 minutes. Anne Masterson seconded. Frank Selden, Anne Masterson, Diann Durbin, Carol Mastenbrook, and Jeff Pettiross abstained. Motion carried.

Kathianne Lewis moved to approve the annual meeting minutes. Jeff Pettiross seconded. Jeff Pettiross asked to verify that we have the list of members in attendance. Frank Selden abstained. Motion carried.

**Financial Report**

Denise McDonald gave the financial report.

- Denise McDonald distributed the Treasurer Summary Financial Report.
- Denise McDonald fielded questions from Board members regarding the financial reports.

**Senior Management Report**

Kathianne Lewis gave the management report.

- Working on three fronts:
  - Meet to check in on income projections and results/current status
  - Volunteering, getting new people involved in fun ways, utilizing volunteers more
  - Church growth: appreciating members
- Looking at what gets in our way.
- Working with Libby to make us more efficient.
- Kathianne Lewis fielded questions from the Board members.

**Permanent Occupancy Report**

John Brodrick provided an update on permanent occupancy.

- Thomas Mead is still working to have Kirtley-Cole to get the component we need to obtain permanent occupancy.

**Old Business**

There is no old business.

**New Business:****Emerging Issues**

- Kay Carleton would like to ask the board to take on a service project quarterly.
- The Board members shared ideas for growth.

**Adjournment**

Diann Durbin adjourned the meeting at 7:43pm.

**Closing Prayer**

Read Sacred Covenant Easy Prayer.