

MINUTES
Regular Meeting
Board of Trustees of the Center for Spiritual Living
August 29, 2012 6:00 P.M.

Present: Kay Carleton, Cindy Clay, Diann Durbin, Kathianne Lewis, Carol Mastenbrook, Anne Masterson, Frank Selden, Jeff Pettross
Absent: Freddie Barrett
Non-voting: Carmin Dalziel, Stewardship Co-Chair; Janis Avery, Stewardship Co-Chair;
Attendees: Kathy Galvin, Practitioner to the Board; Heather LaneMcCants, Executive Assistant; Denise McDonald, Treasurer; John Brodrick, Operations Mgr.

Call to Order

Diann Durbin called the meeting to order at 6:08pm.
Kathy Galvin opened with prayer.

Minutes Approval

Carol Mastenbrook moved to approve the June 27, 2012 minutes. Kay Carleton seconded. Motion carried.

Stewardship Campaign

Carmin Dalziel and Janis Avery gave an update regarding the Stewardship Campaign.

Financial Report

Denise McDonald gave the financial report.

Senior Management Report

Kathianne Lewis gave the management report.

Permanent Occupancy Report

- John Brodrick gave the permanent occupancy/facility update.
- **Jeff Pettross moved to approve an expenditure of \$60,000 or less to repair or replace roof in plan laid out by John Brodrick. Carol Mastenbrook seconded. Motion carried.**
- **Kathianne Lewis moved to spend up to \$115,000 to replace the boiler in the Sanctuary basement, and \$42,000 to replace the carpet in the Celebration Hall lobby and staircase. Cindy Clay seconded. Motion carried.**

Old Business

Cindy Clay moved to update the December 7, 2011 minutes to include the approved ministers housing allowances. Kathianne Lewis seconded. Passed unanimously.

New Business:

No New Business.

Adjournment

Diann Durbin adjourned the meeting at 7:45pm.

Closing Prayer

Kathy Galvin gave the closing prayer.