

MINUTES
Regular Meeting
Board of Trustees of the Center for Spiritual Living
October 24, 2012 6:00 P.M.

Present: Freddie Barrett, Kay Carleton, Cindy Clay, Diann Durbin, Kathianne Lewis, Carol Mastenbrook, Anne Masterson, Frank Selden, Jeff Pettiross

Absent:

Non-voting: Janis Avery, Stewardship Co-Chair; Carmin Dalziel, Stewardship Co-Chair;

Attendees: Kathy Galvin, Practitioner to the Board; Heather LaneMcCants, Executive Assistant; Denise McDonald, Treasurer

Call to Order

Freddie Barrett called the meeting to order at 6:00pm.
Kathy Galvin opened with prayer.

Stewardship Campaign Update

Janis Avery and Carmin Dalziel gave an update on the Stewardship Campaign.

Minutes Approval

Diann Durbin moved to approve the September 12, 2012 minutes as amended. Jeff Pettiross seconded. Freddie Barrett, Kay Carleton, Carol Mastenbrook, and Anne Masterson abstained. Motion carried.

Financial Report

Denise McDonald gave the financial report.

Permanent Occupancy Report

Kathianne Lewis gave an update on permanent occupancy.

Senior Management Report

Kathianne Lewis gave the management report.

Old Business

No Old Business.

New Business:

- Board Trustee Nominating Committee was formed with Diann Durbin and Jeff Pettiross as Co-Chairs.

Adjournment

Freddie Barrett adjourned the meeting at 6:56pm.

Closing Prayer

Kathy Galvin gave the closing prayer.

Board Nominations Schedule

- Mid-November: We announce that board applications are open and available via email to our membership. Applications are available by request from Heather.
- December 2012: List in December bulletin
- January 1st: Applications due, (having been verified for eligibility--very important!-- as they were received.)
- January (?): Create list of applicants **with bios** to be sent to membership by February 1st.
- January 10-24: Interviews of applicants
- February 1st or earlier: (30 days minimum) before the annual meeting we announce the Slate for BOT by email to those members who have it and written to those who do not, (with bios)
- March 4th: At the annual meeting we vote to ratify the Slate and announce the new Trustees.

Board of Trustees Nominations are Open!

Do you feel called to serve on the Board of Trustees at Center for Spiritual Living? Or do you know someone who would be “perfect” for the job? Nominations are open now through January 1st for potential new members of the Board of Trustees. Send nominations, including self nominations, or questions to Board@SpiritualLiving.org. Include full name, email address and phone number in your email. Applications are due Tuesday, January 1st.

ROLE OF THE BOARD

The emphasis of Board of Trustees activities shall be:

- A. Vision.** All activities of the Board of Trustees must support the Church's purpose and Vision. The Board of Trustees shall actively participate in, and encourage others to participate in, the ongoing vision creation process.
- B. Financial Development and Integrity.** The Board of Trustees is responsible for insuring that the Church is adequately financed to fulfill the objectives set by the Board. The Board of Trustees ensures the financial integrity of the Church.
- C. Planning and Policies.** The Board of Trustees sets priorities and establishes policies for the operation of the Church; the Senior Minister develops the procedures and plans for implementation of these policies.
- D. Stewardship.** The Board of Trustees is responsible for ensuring the achievement of the Church's goals, objectives, and policies.
- E. Responsibility.** The Board of Trustees is responsible to the membership of the Church.

FROM THE CENTER FOR SPIRITUAL LIVING BOARD OF TRUSTEES BYLAWS

ARTICLE VIII, Section 7. QUALIFICATIONS OF TRUSTEES

Only those persons meeting the following requirements shall be qualified for election, appointment, or retention as Trustees:

Have been a member of the Church for a minimum of one (1) full year prior to appointment or election, except that a minimum of six (6) months membership in the Church shall be permitted for any candidate who has been a member of another Religious Science church for at least one (1) year and who has transferred membership to the Church.

Have demonstrated a commitment to personal and spiritual growth, and completed thirty (30) hours of Science of Mind accredited class work or its equivalent, as determined by the Senior Minister.

Have shown evidence of successful leadership in Church-related activities.

Have shown evidence of personal or professional talents, skills, or qualities that will contribute to the health and expansion of the Church.

Be a financially supporting member of the Church. (The following policy on financially supporting member meaning tithing member was adopted on 8/29/1996: "It was moved and seconded that the Board application be changed to make it clear on what tithing is. It needs to state that the applicant give 10% of their income to where they get their spiritual food, of which Center for Spiritual Living is one source. The member can decide whether gross or net income is appropriate for them." An additional policy was adopted 7/28/2003 to clarify the tithing requirement for board members as follows: "To meet this [tithing] requirement the candidate must have pledged a tithe the previous year and kept the commitment to tithe. The tithe represents 10% of the candidate's income donated to Center for Spiritual Living.")

Be willing to accept the responsibilities and perform the duties of a Trustee of the Board.

**High Hopes
Center for Spiritual Living Board of Trustees
July 2, 2012**

1st High Hope, People experiencing more of God's presence

Good News letter, Michael is checking on this

Labyrinth, estimated \$50,000

Meditation Gardens, \$50,000

Evening worship service, \$37,960

Total so far (waiting for Michael's research) \$137,960

2nd Highest Hope, Develop people to their highest potential

Free retreats for key volunteers, \$7,000

Teacher training, \$35,000

Free retreats for Volunteer teams, (two retreats) \$14,000

Develop New Thought Leadership Academy, (full time person to develop ideas and create content and then coordinate) \$70,000

Send out teens to one National Teen camp, 13,000

Total for this area, \$139,000

3rd Highest Hope, Expand our influence for Good and become a destination point for New thought People.

Upgrade Fellowship Hall to make it more inviting and user friendly, \$50,000

Upgrade staff offices, \$100,000

Attract big name speakers, (full time events coordinator) \$70,000

Regionally known and respected choir, (part time choir director) \$30,000

Total for this area, \$250,000

Money needed to give all the staff raises and continue full benefits (I'm guessing benefits will rise by 22% again this year) **\$62,000**

Total money required if we got it all, \$588,960

**Focus Areas
Growth Summit November 14, 2012**

Short list, near term

- Script for personal elevator pitch, added to membership class – Michael
- Event center – JB with Carol Mastenbrook, Freddie Barrett, May McCarthy
- Strengthen relationships (Meta model, circles, mentors) – Debora
- Growth Task Force/integrated growth operations plan – Barbara/Michael with Carmin Dalziel, Carol Mastenbrook, Denise McDonald, Rev. Collin King, and Rev. Heather Venegas
- Redesign/reinvigorate CSL marketplace – Moni with Chris Carter
- Focus practitioners on growth (like the Easy Prayer) – Sharon/Kathianne

- Wednesday night revamp for outreach – Kathianne
- Thriving Welcome Table – Debora/Michael

Short list, long term

- Catalog out in the world
- Create linkages to other local events (e.g. Wayne Dyer, Margaret Larson's show, wedding show)
- Signage, lights, reader board
- Big group social outings
- TED talks and/or hosting
- Social media integration
- Distance learning (webinars, live, video)
- Networking (Chamber of Commerce, GSBA, etc.)